



FAMILY ENRICHMENT CENTER

SUBSTITUTE TEACHER

The JCC of Greater Albuquerque has an immediate opening for a **Floater position** in our Family Enrichment Center (pre-school). **The JCC Family Enrichment Center is a program that:**

- Recognizes and supports families as the child's primary teachers;
- Emphasizes the importance of relationships as key to the child's development;
- Works to provide children with the strong emotional foundation necessary for later academic success;
- Respects the individuality of each child;
- Develops each child's capacity for curiosity, self-control and self-confidence, empathy, and the desire to learn and communicate;
- Provides opportunities for family involvement;
- Uses a play-based, child-centered, developmentally appropriate approach to learning.

KEY TASKS:

- Serve as a teacher in classroom activities on an as-needed basis: Substitute for any absent staff
- Create a safe, nurturing and safe environment where children feel comfortable to explore, learn and grow.
- Ensure the health and safety of all children attending the FEC.
- Handle a variety of administrative tasks and maintain supplies
- Ensure documentation of all contact forms with and for parents.
- Maintain an understanding of the needs of the children in the classroom and make appropriate accommodations to ensure that outcomes are achieved.
- Assist with cleaning and sanitation as needed.

REQUIRED QUALIFICATIONS:

- Must have a H.S. Diploma or G.E.D. and the 45 Hour Entry Level Course
- Experience working with young children (pre-school age).
- Must have or be willing to get and maintain CPR/First aid training.
- Must be willing/able to pass a background check
- Must be willing to work in a team environment: Willing to share ideas and be open to other's ideas, be flexible and willing to compromise.

The JCC of Greater Albuquerque, founded in 2000, is a non-profit organization, open to all regardless of age or religious affiliation. The JCC mission is to enrich our community by practicing the values of Jewish life. The JCC has modern fitness and athletic facilities, outdoor aquatics center, early childhood education center, and day-school on its 10-acre campus. The JCC runs a wide variety of community, educational, recreational and social service programs that serve people of all ages.

Job Type: Regular Full time/benefit eligible

Please submit cover letter and resume to: jennifert@jccabq.org