



## ASSISTANT PRE-SCHOOL TEACHER

Come grow with us! The Family Enrichment Center (FEC) at the Jewish Community Center (JCC) of Albuquerque has immediate full time openings for Assistant Teacher positions. If you love working with children and have experience with Pre-school aged children, enthusiasm, and a desire to work, this could be a great opportunity for you.

### REQUIRED QUALIFICATIONS

- Associates degree in Early Childhood education, Multicultural or Family studies required; or have a degree in progress.
- Must have a 45 hour certificate and CDC.
- At least 1-2 years of experience working with children 18 months to Pre-K.
- Must be at least 18 years of age
- Ability to pass a criminal background check
- Basic ability to speak, read and understand English.
- Positive communication skills and demeanor with children, parents and staff.
- Knowledge of Jewish Holidays and customs desirable.

### KEY TASKS

- Create a safe, nurturing and safe environment in which children feel comfortable to explore, learn and grow.
- Insure the health and safety of all children attending the FEC.
- Along with the lead teacher, participate in planning curriculum for the children in the class, making sure that the plans are supporting identified learning goals and that the activities address all developmental domains.
- Responsible for children's observations, and assisting in setting goals and checking to be sure that curriculum supports children being able to reach their goals.
- Participate in all aspects of creating and maintaining a developmentally appropriate classroom. Contributing to the identification and implementation of activities, routines and learning opportunities for children in the classroom, keeping the classroom clean and sanitary and identifying needs and concerns for children and the center.

### JCC of Greater Albuquerque

The JCC of Greater Albuquerque, founded in 2000, is a non-profit organization, open to all regardless of age or religious affiliation. The JCC mission is to enrich our community by practicing the values of Jewish life. The JCC runs a wide variety of community, educational, recreational and social service programs that serve people of all backgrounds and ages.

**To apply; please submit cover letter and resume to: [connieg@jccabq.org](mailto:connieg@jccabq.org).**

**The JCC is an Equal Opportunity Employer.**